



PRE-APPLICATION INFORMATION FORM

This page must be completed by the Applicant.

APPLICANT

Name

Company

Mailing Address

Suite/Apt. #

City, State

Zip Code

Primary Phone #

Alternate Phone #

E-mail

PROJECT SUMMARY

Address of Project

Name of Project

Project Description

Total Number of Properties Involved *(Fill out a separate "Information" form for each property involved)*

Total Project Acreage

Total Number of Buildings

Total Estimated Cost of Planned Improvements

Detailed Description *(Include Proposed Use(s) and Square Footage of Floor Area for each use):*

PROPOSED APPLICATION TYPE *(Check all that apply)*

- Unknown or yet to be determined
- Zoning Application: To Amend the Zoning Map (Rezone Property)
- Zoning Application: To Amend the Future Development Map (Concurrent with Zoning Map Amendment)
- Zoning Application: To Vary the terms of the UDO (Variance)
- Zoning Application: For a Planned Use Development (PUD) – two or more primary uses on 2 or more acres
- Zoning Application: For a Development of Community Impact (DCI) – development with a floor area greater than 50,000 sf
- Application to Amend the Future Development Map (Not Concurrent with Zoning Map Amendment)
- Administrative Variance Application
- Building Permit Application: Zoning Review of Complete Plans (prepared & sealed by registered Arch, Engr, Lndscp Arch, or Surveyor)
- Building Permit Application: Basic Zoning Review of Min. Req. (no professional seal required if SFR in NR-1 or NR-2)
- Administrative Appeal
- Other/Comment _____

Note: Only the Mayor and City Council may initiate UDO text amendments

REVIEW THRESHOLDS *(Check all that apply)*

- ARC Area Plan Review - within 200' ROW of Transit ROW or ¼ mile of Chamblee MARTA Station)
- ARC DRI Review – Major developments meeting ARC criteria, see ARC website for threshold requirements
- Redevelopment Assessment (270-8)
- FAA review - located close to Peachtree-DeKalb Airport and/or within the Runway Protection Zone (RPZ)
- LEED – new construction for non-residential uses over 20,000 square feet
- NPDES Rules – projects more than one (1.00) acre of land disturbing activities must be reviewed by the Georgia Soil and Water Conservation Commission (Winder Office).
- Streetscape Standards - based on location
- Storefront Street Standards – for commercial construction along Peachtree Boulevard, Peachtree Road, or Broad Street
- Residential height and threshold requirements (230-11) – for residential redevelopment located within established neighborhoods.

Applicant Signature

Date: ____ / ____ / ____

OFFICE USE – FEES

Zoning OR Engineering: ____ \$67 per ½ hour Payment Type: _____ Date: _____

Zoning AND Engineering ____ \$129 per ½ hour Payment Type: _____ Date: _____